

Minutes

Kingston Fire District
Board of Wardens' Meeting
28 October 2010

Present: Wardens Donald Cobb, Robert Ferraro, Lorraine Horton, Elizabeth McNab and Vincent Rose, Tax Collector Linda Mendillo, Treasurer Thomas Vignali, Chief Nathan Barrington and District Manager Jodi Hall. Also present was, Robert Civetti, CPA from Braver PC.

Absent: Bob Drapeau, Director of Public Safety & Emergency Management URI.

Call to Order: President McNab called the Board of Wardens' Meeting to order at 6:37 p.m.

Information/Comments/Questions from the Public: There was no information, comments or questions from the public.

Audit Report: Civetti presented the Independent Audit Report of the District's Financial Statements and Supplementary Information for the Fiscal Year Ended June 30, 2010. After review and discussion of the Audit Civetti informed the Board that the Governmental Accounting Standards Board (GASB) has made some changes for 2011 for the Board to consider when preparing the budget for 2011/2012. Each Board member has a copy of the Audit and will be reviewing it further and if it requires no changes Civetti will have a final Audit Report prepared. There were no further questions. Civetti left the meeting at 7:27 p.m.

No motion was made.

Approval of Minutes: Wardens' Meeting: September 23, 2010.

Motion: Ferraro made and Horton seconded a motion to accept Minutes from the Wardens' Meetings: September 23, 2010

The motion passed unanimously.

Approval of Minutes: Wardens' Meeting: October 7, 2010

Motion: Horton made and Ferraro seconded a motion to accept Minutes from the Wardens' Meeting: October 7, 2010.

The motion passed unanimously.

Tax Collector's Report:

Motion: Cobb made and Horton seconded a motion to accept the Tax Collector's Report.

Mendillo presented the written report and went over a proposed addition and abatement for the 2010 tax roll.

The motion passed unanimously.

Motion: Rose made and Cobb seconded a motion to accept the Addition to the 2010 tax roll of Davia, Andrea etux Susan #. 311 Kettle Pond Drive, Wakefield totaling Forty Four 90/100 Dollars (\$44.90)

The motion passed unanimously.

Motion: Cobb made and Horton seconded a motion to accept the Abatement to the 2010 tax roll to Blazeports America, 25 West Independence Way totaling Three 00/100 Dollars (\$3.25).

The motion passed unanimously.

URI Report: There was no report presented. No motion was made.

Chiefs' Report:

Motion: Ferraro made and Cobb seconded a motion to accept the Chief's Report.

Barrington presented a written report, highlighting the past month. Barrington gave an up-date on the status of the roof project. Mentioned also the beginning of discussion with John Fuller, the owner of Red Wolf Broadcasting with a tower at Exeter Ski Valley. Fuller is graciously allowing the Kingston Fire District (KFD) and Union Fire District (UFD) to put a receiver on the tower for the 400's, at no charge. The receiver cost and up-keep will be shared jointly between KFD and UFD. We are still preparing the proper legal documentation and insurance for the same. Barrington also gave an up-date of the proposed development located on Old North Road.

The motion to accept the Chiefs' Report passed unanimously.

Treasurer's Report:

Motion: Horton made and Ferraro seconded a motion to accept the Treasurer's Report.

Vignali presented his written report. Vignali opened discussion to the Board regarding the fund balance reported in the KHBS detail fund. Brief discussion was held.

The motion passed unanimously.

Finance Committee up-date:

Horton told the Board that the next Finance Committee Meeting is scheduled for Thursday, November 18, 2010. Horton said the only up-date would be the roof project, which was discussed during the Chiefs' Report.

No motions were made.

New Business:**Uniform deduction from payroll:**

Discussion was held on deducting the cost for new uniform for fire details from payroll. The Board indicated that personnel would be required to purchase a new uniform on their own directly from the vendor by a certain date to be determined once the new uniforms are ready for purchase.

No motion was made.

Opal Software for tax collecting

Over the past year it has been discussed to up-date the software used currently for tax collecting. Mendillo presented information she had gathered on Opal Software, which is used, by many fire districts and towns. She spoke with a representative from Opal Software that said that economically it would only be feasible if the Union Fire District also converted to Opal. Further discussion was held and it was requested that Mendillo and Hall talk with the Town of South Kingstown about possible using their program and getting copy on a disk so it can be reviewed to see if it will work for the Fire District.

No motion was made.

Old Business:**Roof repair/maintenance**

There was no further discussion on roof repair/maintenance.

No motion was made.

Tax Collecting Program through the Town

Mendillo will be contacting the Town regarding the Town regarding their tax collecting program in the next month to see if it will be compatible for the District's use.

No motion was made.

Strategic Plan Review

No discussion was held it was asked that it remain on the Agenda for the next Wardens' meeting.

Status of information regarding taxation on equipment for Verizon and AT&T

Hall will be following-up with Beasley.

No motion was made.

Communications:

Hall showed the Board a thank you card from Multiple Myeloma Research Foundation for the donation made in memory of Deborah Foley.

Information:

- November 11, 2010 Veterans' Day Parade

Next Meetings:

- November 9, 2010 at 6:30 PM at the KFD Station – Wardens' Workshop
- November 18, 2010 at 9:00 AM at the KFD Station – Finance Committee Meeting
- December 09, 2010 at 6:30 PM at the KFD Station – Monthly Wardens' Meeting

Adjournment:

Motion: Cobb made and Ferraro seconded a motion to adjourn the meeting.

The meeting was adjourned at 8:35 p.m.

The motion passed unanimously.

Respectfully submitted,

Jodi Hall
District Manager